

TOWNSHIP OF BRUDENELL, LYNDOKH AND RAGLAN

Minutes of the Regular Meeting of the Municipal Council of the Township of Brudenell, Lyndoch and Raglan held on March 3, 2021 held at the Municipal Office located in Palmer Rapids and Virtually via Teleconference at 7:00 p.m.

**Present Were:** Mayor, **Sheldon Keller**  
Councillor, **Andrea Budarick**  
Councillor, **Iris Kauffeldt**  
Councillor, **Trevor Lidtkie**  
Councillor, **John Rutledge**

**Also Present:** Acting Clerk-Treasurer, **Valerie Jahn**  
Deputy Clerk, **Virginia Phanenhour**  
Fire Chief/Facility Manager, **Jordan Genrick**  
Public Works Superintendent, **Charlie Behm**

**Public:** 13 Members of the Public

1. The meeting was called to order by Mayor **Keller**.

**2. PECUNIARY INTERESTS**

Councillor **Rutledge** declared a pecuniary interest in regards to Item 10 i. – E4M – Decision of the Integrity Commissioner re: Councillor Rutledge

**3. ADOPTION OF MINUTES**

Resolution # 1

Moved by **Iris Kauffeldt** sec. by **John Rutledge**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby adopt the minutes of the Regular Council Meeting of February 3, 2021, Special Council Meeting of February 9, 2021 and Special Council Meeting of February 17, 2021 as printed and circulated,

Carried.

**4. DEPUTATIONS - None**

**5. REPORTS**

i. Public Works Superintendent

The public works report was accepted as presented.

Mr. Behm reported that the bulldozer at the Brudenell Waste Site had to be serviced and repaired as the parking brake wasn't releasing properly. He also obtained a quote from GinCor for the repairs to the sander on the 2004 International plow truck. Council agreed to proceed with the repairs.

ii. Clerks

Resolution # 2

Moved by **Andrea Budarick**, sec. by **Iris Kauffeldt**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve an advance for the BLR Recreation Committee in the amount of \$5,000.00.”

Carried.

Resolution # 3

Moved by **John Rutledge**, sec. by **Trevor Lidtkie**

“THAT the Township of Brudenell, Lyndoch and Raglan deems the old brush hog to be surplus equipment and be sold for scrap.”

Carried.

Resolution # 4

Moved by **John Rutledge**, sec. by **Trevor Lidtkie**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby agree to purchase a new computer for the office with an approximate cost of \$1,500.00 from Dell Computers.”

Carried.

Resolution # 5

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT the Council for the Township of Brudenell, Lyndoch and Raglan apply for a grant under the Municipal Modernization Program to have our old documents digitalized and put into storage in the Archives and have other documents that need to be stored permanently organized and put into storage in the vault.

AND THAT \$30,000.00 be requested to complete this task.

AND THAT the Council for the Township of Brudenell, Lyndoch and Raglan apply for a grant under the Municipal Modernization Program to construct a new webpage with more information available to the public in the amount of \$10,000.00”

Carried.

iii. Mayor & Council

Councillor **Budarick** questioned the status of the possibility of having an operational review completed. She would also like to see policies being updated.

iv. Fire Chief

The Fire Chief's report was accepted as presented.

Resolution # 6

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan hereby approves the purchase of a 2001 Almonte Tanker truck with a 2500 gallon carrying capacity from Carrier Centres for the cost of \$87,000.00 plus HST and;

AND THAT the Township deems the 1997 Pumper truck to be surplus and that it be sold.”

Carried.

Resolution # 7

Moved by **Trevor Lidtkie**, sec. by **Andrea Budarick**

“THAT the Township of Brudenell, Lyndoch and Raglan apply for funding under the Municipal Modernization Funding Grant for the following projects:  
All New Nomex wildland/Vehicle extrication coveralls \$10,000.00.  
Complete set of battery-operated Vehicle extrication tools \$70,000.00.  
Side x Side for off-road wildland fires, ATV accidents, snowmobile accidents, Ski-club rescue, etc. \$35,000.00.  
Industrial bunker gear washer 9 extractor \$5,000.00.

Carried.

v. Building Inspector Report - None

vi. Waste Management - None

vii. Facilities Manager Report

Resolution # 8

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Township of Brudenell, Lyndoch and Raglan apply for funding under the Healthy Communities Initiative for the following projects:  
New Change/Washroom facilities at the 3 remaining beaches that are handicapped accessible and will allow them to be properly sanitized.  
And to complete the public washroom at the Arena so public washrooms that can be sanitized, are handicap accessible.”

Carried.

Mr. Genrick reported that he stepped down as Chair of the Recreation Committee.

Mr. Genrick has been meeting with surrounding facility managers via Zoom regarding partnered events for the community.

viii. Recreation

The remaining Recreation members have chosen a new Chair and Secretary for the Committee.

ix. Joint Health & Safety Committee – None

## 6. CORRESPONDENCE

i. Resolution # 9

Moved by **Trevor Lidtkie**, sec. by **Iris Kauffeldt**

“THAT the Township of Brudenell, Lyndoch and Raglan support Resolution # 2021-69 of the Township of Perry requesting the Province to reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost-effective methods of municipalities to train their firefighters which assists us in protecting our residents.

AND THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing and the Ontario Fire Marshal Jon Pegg.”

Carried.

ii. County of Renfrew – info re: Ontario Winter Games - 2022 - **filed**

- iii. CSWB Media Release - **filed**

## 7. PAYMENTS

Resolution # 10

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT we the Council for the Township of Brudenell, Lyndoch and Raglan hereby approve the General Account/Voucher # 2 in the amount of **\$ 74,618.36**, the Roads Account/Voucher # 2 in the amount of **\$ 69,339.70**, the Recreation Account/Voucher # 2 in the amount of **\$ 1,376.92** and the Bicentennial Park Account/Voucher # 2 in the amount of **\$ 90.14.**”

Carried.

## 8. SEVERANCES - None

## 9. BY-LAWS

- i. Resolution # 11

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT By-Law No. 2021-08, being a By-Law to Appoint a Primary Emergency Management Coordinator (CEMC) for the Corporation of the Township of Brudenell, Lyndoch and Raglan, was read a first and second time.

By-Law No. 2021-08 Appointing Virginia Phanhour was read a third and final time and passed.”

Carried.

- ii. Resolution # 12

Moved by **John Rutledge**, sec. by **Trevor Lidtkie**

“THAT By-Law No. 2021-09, being a By-Law to Appoint an Alternate Primary Emergency Management Coordinator (CEMC) for the Corporation of the Township of Brudenell, Lyndoch and Raglan, was read a first and second time.

By-Law No. 2021-09 Appointing Jordan Genrick was read a third and final time and passed.”

Carried.

## 10. OTHER BUSINESS

- i. Resolution # 13

Moved by **Iris Kauffeldt**, sec. by **Trevor Lidtkie**

“THAT the Council of the Township of Brudenell, Lyndoch and Raglan accept the Decision of the Integrity Commissioner regarding the Allegation: Contravention of the Municipal Conflict of Interest Act by Councillor Rutledge.”

Carried.

- ii. Reiche Law – Offer to do Councillor Training Sessions – Council directed the Acting Clerk Treasurer to obtain more information.

iii. Resolution # 14

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT the Council of the Township of Brudenell, Lyndoch and Raglan supports Guelph/Eramosa Township in Advocacy for Reform to MFIPPA Legislation.”  
Carried.

iv. Resolution # 15

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT the Council of the Township of Brudenell, Lyndoch and Raglan agree to advance the Quadeville Recreation and Athletic Association annual Municipal Grant in the amount of \$3,000.00.”  
Carried.

v. Resolution # 16

Moved by **Trevor Lidtkie**, sec. by **John Rutledge**

“THAT the Council of the Township of Brudenell, Lyndoch and Raglan apply for a Grant under the Canada Healthy Communities Initiative to make our Council Chambers Virtual in the amount of \$46,512.40.”  
Carried.

vi. Resolution # 17

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT Council go into closed session pursuant to the Municipal Act, 2001, Section 239 (2)(b) about matters about identifiable individuals.”  
Carried.

Councillor Lidtkie declared a pecuniary interest in regards to a matter in closed session and left the Council Chambers for that discussion.

Resolution # 18

Moved by **John Rutledge**, sec. by **Andrea Budarick**

“THAT Council comes out of closed session at 10:55 pm.”  
Carried.

The Mayor reported that five issues regarding personal matters about identifiable individuals was discussed during closed.

## 11. CONFIRMATION BY-LAW

Resolution # 19

Moved by **Iris Kauffeldt**, sec. by **John Rutledge**

“THAT By-Law No. 2021-10, being a By-Law to confirm the proceedings of the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan at its Special Council Meeting of February 9, 2021, Special Council Meeting of February 17, 2021 and Regular Council Meeting of March 3, 2021, was read a first and second time.

By-Law No. 2021-10 was read a third and final time and passed.”  
Carried.

**12. ADJOURNMENT**

Resolution # 20

Moved by **John Rutledge**, sec. by **Andrea Budarick**

“THAT this meeting adjourn at 10:57 pm.”

Carried.

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**Mayor, Sheldon Keller**

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**Acting Clerk-Treasurer, Valerie Jahn**