



**TOWNSHIP OF
Brudenell Lyndoch and Raglan**

“A” Gravel

RFP (Request for Proposal)

Project Name: “A” Gravel

Location: Township of Brudenell Lyndoch and Raglan

RFP Number: PW2022-1

| | |
|--------------------------|---------------------|
| RFP NUMBER: | PW2022-1 |
| RFP CLOSING DATE: | July 5, 2022 |
| RFP CLOSING TIME: | 12:00 noon |
| RFP OPENING TIME: | 12:01 noon |

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1. GENERAL INSTRUCTIONS

- a. All bid documents must be submitted in accordance with the location, date, time and manner as specified in the RFP.
- b. All bid documents and corresponding addendums must be submitted in a sealed envelope and clearly marked as to its contents in ink or typed form.
- c. As submissions are received, they are time and date stamped at the Township Office to ensure compliance with the closing date and time.
- d. Late submissions will not be accepted and will be returned unopened to the receiver at the time of submission or shortly thereafter by regular mail.
- e. Openings are a public process and will be held in the Council Chamber's Township Office at the time of closing or shortly thereafter, and on the date as specified in the RFP Documents. Note: If permitted during Covid-19 restrictions.
- f. For RFPs the name of the proponent will be read aloud and recorded, and the total amount, without HST.
- g. All members of the public in attendance at the opening are required to sign the Attendance Form.
- h. Following the opening, the completed Unofficial Results Form and accompanying bid documents will be given to the Municipal Manager for evaluation.

The lowest and/or any bid not necessarily accepted.

The Township of Brudenell Lyndoch and Raglan reserves the right to accept/reject, cancel/re-advertise any RFP.

Project Description:

To provide approximately 4200 tonnes of A gravel supplied/applied on selected Township roads. The contractor shall provide proof that is acceptable to the owner as the weight of product through load tickets or other printed documentation. The job to be completed **on or before August 19, 2022.**

2. REGISTRATION FORM

Packages will be available for pick up in person (@ .15 cents per page copied), by email, or via the Township website at www.blrtownship.ca

Addendums to bid documents will be forwarded to all registered proponents/bidders upon completion of this form in order to **guarantee notification and receipt of addendums** (if any). Those who do not complete a registration Form are responsible for obtaining all addendums associated with this project. The Township of Brudenell Lyndoch and Raglan shall not be responsible for misinformed proponents/bidders who neglect to complete this form.

Addendums become part of the bid document and shall be submitted along with the originally distributed bid document.

Please return the completed form in person, by email to adminassist@blrtownship.ca or by fax 613-758-2235.

| | |
|-------------------|------------------------|
| PROJECT NAME | PW2022-1 "A" Gravel |
| CLOSING DATE | July 5, 2022 @ 12 noon |
| COMPANY NAME | |
| PRINCIPAL CONTACT | |
| ADDRESS | |
| ADDRESS LINE 2 | |
| CITY AND PROVINCE | |
| POSTAL CODE | |
| TELEPHONE | () |
| FACSIMILE | () |
| EMAIL ADDRESS | |
| DATE: | |

PART A Tendering Procedures

1. All inquiries, concerning the tender, prior to tender closing, shall be directed to: Tammy Thompson by email to adminassist@blrtownship.ca
2. Notification of acceptance of tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The date of acceptance shall be deemed to be the date of receipt of the acceptance notice by the Contractor.
3. A tender may be voided by superseding it with a later tender or letter of withdrawal, prior to the closing date and time.

PART B Tendering Requirements

1. A certified cheque made payable to the Township of Brudenell Raglan and Lyndoch in the amount of 10% of the total tender must be submitted with the tender, for deposit purposes.

Deposit cheques of unsuccessful bidders will be returned within ten (10) calendar days of the tender opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.

2. All loads will be inspected and directed by the Township "Gravel Inspector" without exception. The contractor is required to provide a minimum of five trucks for each day of operation. There will be a \$500 dollar per day penalty for each truck the contractor is short of the required daily truck count. "Rain Days" will be permitted at the mutual agreement of the Gravel Inspector and the contractor; there will be no penalty for rain days. For every seven "rain days" five additional days will be added to the completion date. All trucks and trailers used in this contract shall be deemed in good working condition by the Gravel Inspector. Loads will only be applied to "prepared roads" as directed by the Gravel Inspector. The Township retains the right to sample, test, and inspect any load prior to application. The Township retains the right at any time to observe truck loading at the source at any time during the operation. Further, the owner can sample material prior to loading at the source. All loads shall meet the specifications as stated in appendix "A". The contractor shall supply to Township, before delivery of gravel, documentation that it meets specification in appendix "A". The contractor is responsible supplying a grader (JD770 or equivalent) to finish grade gravel and removing any excessive windrows or pile created by truck dumping.

PART C Basis of Rejection

Tenders not conforming to the following requirements will be disqualified:

- (a) Tender must be legible, in ink, by typewriter or by printer. Entries or changes made in pencil shall be invalid. Tenders which are incomplete, illegible, or obscure, or that contain additions not called for, erasures, alterations or irregularities of any kind, may be rejected
- (b) Tender must be on the form provided.

(c) Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.

(d) All items must be bid.

(e) Tender must not be restricted or modified in any way.

Disqualifications

Under no circumstances will tenders be considered that:

(a) Are received after July 5, 2022 at 12:00 noon (EST)

(b) Include tender qualifications or other conditions not authorized by the Township of Brudenell Raglan and Lyndoch; or

(c) Are in the determination of the Township of Brudenell Lyndoch and Raglan, incomplete.

(d) Have been received by email or fax.

Right to Accept or Reject

The tender which includes the lowest submitted cost will not necessarily be accepted. The Township of Brudenell Lyndoch and Raglan has the right to reject any and all tenders for any reason whatsoever. The Township of Raglan Lyndoch and Raglan shall not be responsible for and potential bidders shall not be entitled to, reimbursement for any liability costs, expenses, loss, economic loss, damages or consequential damages incurred, sustained or suffered, including loss of profit, by any potential bidder prior or subsequent to, or by reason of the acceptance or the non-acceptance by the Township of Brudenell Lyndoch and Raglan of any tender or by reason of any delay in the acceptance of a tender. Tenders are subject to formal acceptance by the Township of Brudenell Lyndoch and Raglan and a formal contract being prepared and signed.

POTENTIAL BIDDERS ARE ADVISED THAT ACCEPTANCE OF ANY TENDER MAY BE DONE BY RESOLUTION OF THE TOWNSHIP OF BRUDENELL RAGLAN AND LYNDOKH COUNCIL.

Part D Acceptance

Award of Tender

Award of optional material will be at the discretion of the Township based on the Townships convenience and may not necessarily reflect the main Tender amount. The lowest or any tender will not necessarily be accepted. The Township of Brudenell Lyndoch and Raglan may, in its sole discretion.

(a) Award a contract to the potential bidder that the Township of Brudenell Lyndoch and Raglan, in its sole discretion, determines is the best qualified and compliant tender; or

(b) Determines that the potential bidder meets the best possible competencies; or

(c) Not award any contract at all.

The determination of the best qualified and compliant tender shall be in the sole discretion of the Township of Brudenell Lyndoch and Raglan, which decision shall be final and not challengeable.

PART E General Conditions

1. Performance Evaluation

Failure to execute the contract in a competent manner may result in the bidder's disqualification from bidding on the Municipality's contracts for a period of five years (5).

2. Engineer, Authority, and Municipality

The terms: Corporation, Inspector, Engineer, and Authority shall be deemed to be the Municipality.

3. Omissions, Discrepancies, and Interpretations

Should a potential bidder find omissions from or discrepancies in any of the tender documents or be in doubt as to the meaning of any part of such documents, the potential bidder is required to contact the Township of Brudenell Lyndoch and Raglan, no later than five (5) days before the closing date. If the Township of Brudenell Lyndoch and Raglan considers that a correction, explanation, or interpretation is necessary or desirable, it will issue an addendum to all that have taken out tender documents.

4. Special Provisions

Special Provisions applicable to this tender are set out in Appendix "A" attached.

PART F Construction

Materials/Stockpiling

Granular particles must satisfy the requirements set out by the Public Works Superintendent or lead hand and supported by a sieve analysis.

Where the tender includes application of granular materials, preference is given to tri-axle belly dump application although materials may be applied by dump-truck tailgate, providing care is taken to avoid segregation.

PART G Completion Date

The Contractor shall complete the listed work by August 19, 2022.

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date.

Additional costs incurred shall be deemed to be included in the price bid for the works. If the work is not complete by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the Municipality a sum of \$500.00 per calendar day, for each day's delay in finishing the work, as liquidated damages.

RFP Price Form

GRANULAR "A" GRAVEL – 4200 Tonnes

| ITEM DESCRIPTION | DELIVERY & APPLIED DESTINATION | QUANTITY IN TONNES | UNIT PRICE | TOTAL |
|-------------------|--------------------------------|--------------------|------------|-------|
| Granite GRAN "A" | Quadeville | 2000 tonnes | | |
| Granite GRAN. "A" | Palmer Rapids | 2000 tonnes | | |
| | | | | |
| | | | | |

| ITEM DESCRIPTION (Stockpile) | DELIVERY Yard | QUANTITY IN TONNES | UNIT PRICE | TOTAL |
|---------------------------------|---------------|--------------------|------------|-------|
| General Purpose Granular "A" | Quadeville | 200 | | |

Optional: Prices for aggregate Materials/Tonne for Township Pickup

| Pit Location | Bank/Quarry Material Specify Limestone/Granite | RIP/RAP \$/Tonne Picked Up | 4" Minus \$/Tonne Picked Up | Gran "A" \$/Tonne Picked Up | Gran "M" \$/Tonne Picked Up |
|--------------|--|----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |

If more space is needed, please attach.

TOTAL RFP (not including "*Optional*" section) \$ _____ CDN

PRICE/TONNE SUPPLIED AND DELIVERED \$ _____ CDN

HST \$ _____ CDN

TOTAL RFP PRICE \$ _____ CDN

TOWNSHIP CONTACTS AND ADMINISTRATION

Any questions or any additional information contact:

Tammy Thompson
613-758-2061
adminassist@blrtownship.ca

RFP CLOSING

RFP submissions can be made until July 5, 2022 at 12:00 noon.

(a) Package Submission Process

RFP packages shall be submitted in a closed and sealed envelope clearly marked as to contents, to: Municipal Manager
RFP Number: PW2022-1

Please note that the successful RFP may not necessarily be the lowest submitted cost, but the one that provides the best long-term solution for the Township of Brudenell Lyndoch and Raglan.

Statement of Understanding

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location, and understands and accepts the said conditions and specifications, and for the prices set forth in this RFP, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this RFP is a certified cheque, in the amount of 10% of the total RFP, made payable to the Township. The proceeds of this cheque shall, upon acceptance of the RFP, constitute a deposit which shall be forfeited to the Township, if the Contractor fails to complete the work in accordance with the RFP documents.

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of RFP opening.

I/We (the Contractor) promise to perform the work without undue delay and complete the work by August 19, 2022.

SIGNATURE PAGE

By signing below, I acknowledge that I have read and understand this RFP PW2022-1 and I agree to abide by the terms and conditions contained herein.

Price Excluding HST \$ _____

HST \$ _____

Total RFP Amount \$ _____ **CDN**

Signature of Authorized Official
(I have the authority to bind the company)

Name

Company Name

Address

Date

Note that this RFP is not transferrable, and any alteration of the Company name entered hereon will be cause for considering the proposal irregular and subsequent rejection of the RFP.

REFERENCES

Proponents are asked to provide a minimum of 3 references of similar contract size. If the Proponent is new in this business, alternative references may be submitted.

Reference #1

Company: _____

Contact Person: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Contract Value: _____

Reference #2

Company: _____

Contact Person: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Contract Value: _____

Reference #3

Company: _____

Contact Person: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Contract Value: _____

PART I SIGNATURE

The proponent has carefully examined the proposal document in its entirety and will submit the price according to these documents.

The Proponent by this bid offers to complete the proposal as per all documents.

| | |
|--|--|
| Name of Company Or Individual(s) forming the "Proponent" | |
| Street Address or P.O. Box # | |
| City and Province | |
| Postal Code | |

Dated at the _____
(Insert City/Town and Province where document was signed)

This _____ day of _____, 20____
(Insert date on which document was signed)

Signature of or for the individual proponent(s) _____

Signature of Witness _____
(An individual proponent's signature must be signed before a witness who must also sign here)

Signature of Proponent _____
(Or, where there is more than one individual proponent, one representative proponent)

Print witness' name legibly beneath signature

Print Proponent's name legibly beneath signature

By signing, I am representing that each individual (where there is more than one) Proponent has authorized me to sign on all our behalves, and we are all bound by this signature.

3. PROPONENT'S CHECKLIST

Completion of (2) Original Request for Proposal Documents

Signed Statement of Understanding

Signed Acknowledgment of Addendums

References

Certified Cheque

Signature Page

Bid Form

4. Unofficial Results Form

UNOFFICIAL RESULTS FORM RFP RESULTS

Project Name: _____

Closing Date and Time: _____

| No. | PROPONENT'S NAME | TOTAL BASE AMOUNT EXCLUDING HST |
|-----|------------------|---------------------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |

Municipal Manager Signature: _____

The Township of Brudenell Raglan and Lyndoch is not responsible for any irregularities during the reading of information and will review and correct accordingly.

THE ABOVE RESULTS ARE PRELIMINARY AND NO CONCLUSION OF AWARD SHOULD BE MADE FROM THE INFORMATION ABOVE

5. RFP Opening Attendance Form

ATTENDANCE FORM – RFP OPENING

Project Name: _____

Closing Date and Time: _____

| Name (Print) | Title | Company | Signature |
|---------------------|--------------|----------------|------------------|
| | | | |
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Appendix A



**ONTARIO
PROVINCIAL
STANDARD
SPECIFICATION**

**METRIC
OPS.PROV 1010
APRIL 2013**

MATERIAL SPECIFICATION FOR AGGREGATES - BASE, SUBBASE, SELECT SUBGRADE, AND BACKFILL MATERIAL

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APPENDICES

1010-A **Commentary**

1010.01 **SCOPE**

This specification covers the requirements for granular aggregate materials for use in subgrade, subbase, base, gravel surface course, shouldering and bedding and backfill to sewers, culverts, and other structures.

1010.01.01 **Specification Significance and Use**

This specification is written as a provincial-oriented specification. Provincial-oriented specifications are developed to reflect the administration, testing, and payment policies, procedures, and practices of the Ontario Ministry of Transportation.

Use of this specification or any other specification shall be according to the Contract Documents.

1010.01.02 Appendices Significance and Use

Appendices are not for use in provincial contracts as they are developed for municipal use, and then, only when invoked by the Owner.

Appendices are developed for the Owner's use only.

Inclusion of an appendix as part of the Contract Documents is solely at the discretion of the Owner. Appendices are not a mandatory part of this specification and only become part of the Contract Documents as the Owner invokes them.

Invoking a particular appendix does not obligate an Owner to use all available appendices. Only invoked appendices form part of the Contract Documents.

The decision to use any appendix is determined by an Owner after considering their contract requirements and their administrative, payment, and testing procedures, policies, and practices. Depending on these considerations, an Owner may not wish to invoke some or any of the available appendices.

1010.02 REFERENCES

When the Contract Documents indicate that provincial-oriented specifications are to be used and there is a provincial-oriented specification of the same number as those listed below, references within this specification to an OPSS shall be deemed to mean OPSS.PROV, unless use of a municipal-oriented specification is specified in the Contract Documents. When there is not a corresponding provincial-oriented specification, the references below shall be considered to be to the OPSS listed, unless use of a municipal-oriented specification is specified in the Contract Documents.

This specification refers to the following standards, specifications, or publications:

Ontario Provincial Standard Specifications Material

OPSS 1001 Aggregates - General

Ontario Ministry of Transportation Publications

Laboratory Testing Manual:

| | |
|--------|--|
| LS-601 | Material Finer than 75 µm Sieve in Mineral Aggregates by Washing |
| LS-602 | Sieve Analysis of Aggregates |
| LS-607 | Percent Crushed Particles in Processed Coarse Aggregate |
| LS-614 | Freezing and Thawing of Coarse Aggregate |
| LS-617 | Percent Particles with Two or More Crushed Faces and Uncrushed Particles in Processed Coarse Aggregate |
| LS-618 | Resistance of Coarse Aggregate to Degradation by Abrasion in the Micro-Deval Apparatus |
| LS-619 | Resistance of Fine Aggregate to Degradation by Abrasion in the Micro-Deval Apparatus |
| LS-621 | Determination of Amount of Asphalt Coated Particles in Coarse Aggregate |
| LS-625 | Guidelines for Sampling of Granular Materials |
| LS-630 | Determination of Amount of Contamination of Coarse Aggregates |
| LS-631 | Qualitative Determination of Presence of Plastic Fines in Aggregates |
| LS-709 | Determination of Permeability of Granular Soils |

MTO Forms:

| | |
|-----------|--|
| PH-D-1A | Granular A Gradation Computation Acceptance & Payment Adjustment Sheet |
| PH-D-1B | Granular B Types I, II & III Gradation Computation Acceptance & Payment Adjustment Sheet |
| PH-D-1M | Granular M Gradation Computation Acceptance & Payment Adjustment Sheet |
| PH-D-1O | Granular O Gradation Computation Acceptance & Payment Adjustment Sheet |
| PH-D-1SSM | SSM Gradation Computation Acceptance & Payment Adjustment Sheet |
| PH-D-10 | Aggregate Sample Data Sheet |

1010.03

DEFINITIONS

For the purpose of this specification, the following definitions apply:

Bench means a ledge parallel to the stratigraphic bedding that, in quarries, forms a single level of operation above which rock is excavated from a contiguous face.

Delivery Sample means a random sample taken at the point of loading or discharge from delivery vehicles.

Duplicate Samples means two samples taken at the same time and location, one to be used for quality assurance testing and the other for referee testing.

Fines means material passing the 75 µm sieve when tested according to LS-601 or LS-602.

Gradation Test means a test used to determine the particle size distribution of an aggregate or soil material by sieving.

Lot means a specific quantity of material from a single source or a specified amount of construction assumed to be produced by the same process.

Mean means the arithmetic average of a set of data.

Physical Property means an inherent attribute or feature of an aggregate or soil material. Tests are carried out to determine a materials resistance to weathering or degradation or both. Physical properties are generally not affected by production.

Production Property means an attribute or feature of an aggregate or soil material, including gradation, that is introduced through the manufacturing process (i.e., crushing, screening, blending etc.). Tests are carried out to measure the affects of the process on the material.

Quality Assurance (QA) means a system or series of activities carried out by the Owner to ensure that Materials received from the Contractor meet the requirements specified in the Contract Documents.

Random Numbers means numbers generated by chance, and recorded in random number tables.

Random Sample means a sample based on random numbers so that any portion of a lot or subplot has an equal opportunity of being selected.

Range means the difference between the largest and the smallest measurements in a set of data.

Road Sample means a random sample taken from road construction after placement and spreading of the material in the work, but prior to compaction.

Steel Slag means the non-metallic product resulting from the production of steel in a basic oxygen furnace or an electric arc furnace.

1010.05 MATERIALS

1010.05.01 General

Aggregates for Granular A, O, B, M and SSM shall be according to OPSS 1001, unless otherwise specified in this specification, and shall conform to the requirements of Table 2 and Table 3 when tested according to the test methods identified herein.

Aggregates shall be clean, hard, durable particles and shall be produced from material free of earth, humus, clay coatings, and clay lumps or fragments of any size or shape. When tested according to LS-630, the total amount of wood shall not exceed 0.1% by mass, and the total amount of clay brick, gypsum, gypsum plaster wallboard and other contaminants shall not exceed a combined total of 1.0% by mass.

When reclaimed asphalt pavement (RAP), post-consumer glass or ceramic material is used, it shall be homogeneously blended in a manner acceptable to the Contract Administrator.

Steel slag shall not be used.

1010.05.02 Granular O

Aggregates for Granular O shall be produced from a quarry or from boulders, cobbles or gravel retained on the 50 mm sieve. Recycled or reclaimed materials, including hydraulic cement concrete, RAP, slag, glass, and ceramic are not permitted.

1010.05.03 Granular A and M

Aggregates for Granular A and M shall be produced from one or a blend of the following:

- a) Boulders, cobbles, gravel, sand, and fines from naturally formed deposits.
- b) A quarry or talus.
- c) Reclaimed hydraulic cement concrete.
- d) Iron blast furnace slag or nickel slag.

Granular A and M aggregates may include up to 30% by mass of asphalt coated particles derived from RAP, and not more than a combined total of 15% by mass of glass or ceramic material or both, unless specified elsewhere in the Contract Documents.

Granular A or M produced with RAP containing steel slag aggregates is acceptable for unpaved shouldering purposes only. Such materials shall be stockpiled separately.

1010.05.04 Granular B

Granular B may be of Type I, Type II, or Type III.

Aggregates for Granular B shall be aggregates produced from one or a blend of the following, subject to the following restrictions:

- a) Boulders, cobbles, gravel, sand, and fines from naturally formed deposits.
- b) A quarry or talus.
- c) Reclaimed hydraulic cement concrete.
- d) Iron blast furnace slag or nickel slag.

Aggregates for Granular B Type I and Type III may include up to 30% by mass of asphalt coated particles derived from RAP, and not more than a combined total of 15% by mass of glass or ceramic material or both. RAP containing steel slag aggregates shall not be permitted.

Aggregates for Granular B Type II shall only be produced from a quarry or from talus, iron blast furnace slag, or nickel slag. Recycled materials shall not be permitted.

1010.05.05 Select Subgrade Material (SSM)

Aggregates for select subgrade material shall be produced only from natural deposits of non-plastic silt, sand, and gravel material. Recycled or reclaimed materials of any type shall not be permitted.

1010.08 QUALITY ASSURANCE

1010.08.01 General

The laboratory designated by the Owner shall carry out QA testing for purposes of ensuring that aggregates used in the Work conform to the physical and production requirements of this specification. Individual test results shall be forwarded to the Contractor, as they become available.

The Owner shall be responsible for all costs associated with testing for QA purposes, unless otherwise specified in this specification.

QA testing for physical properties may be waived by the Contract Administrator when the delivered quantity of Granular A, O, B, M, or SSM is less than 5,000 tonnes.

1010.08.01.01 Sampling

QA samples shall be taken according to the Contract Documents and LS-625 and shall be road samples or delivery samples obtained from the Work at a location determined by the Contract Administrator. When required, the Contractor shall provide a front-end loader to obtain material for QA samples.

When it is not possible to take road or delivery samples, samples of compacted material taken with the permission of the Owner shall be used for QA acceptance purposes.

In the event that the Contractor is unavailable to take a sample, no further materials shall be placed in the Work until the required QA samples have been taken.

QA sampling and testing shall be based on lots that are established for each aggregate type; Granular A, O, B, M, and SSM. When more than one aggregate source is used, separate lots shall also be established for each source. When aggregates are produced from materials that are extracted from within the right-of-way, each area within a 1,000 m segment of the right-of-way or within a radius of 500 m of the extraction operation located within the right-of-way shall be considered equivalent to a single aggregate source for QA acceptance purposes. When aggregates are produced with blended or reclaimed materials or both, QA testing shall be performed on the final product.

The Contractor shall provide new or clean sample bags or containers that are constructed to prevent the loss of any part of the material or contamination or damage to the contents during shipment. Metal or cardboard containers are unacceptable. QA samples shall be identified both inside and outside of the sample container. Data to be included with QA samples shall be according to MTO form PH-D-10.

The Contractor shall deliver all samples to the appropriate laboratory in a condition that is suitable for testing.

All QA samples shall be duplicate samples. One of the samples shall be randomly selected for testing by the QA laboratory and the remaining sample shall be retained by the QA laboratory for possible referee testing.

1010.08.01.02 Sample Size

The mass of the each QA sample shall meet the requirements shown in Table 4. When more than 30 kg of material is required, the total sample shall be recombined prior to testing.

1010.08.02 Physical Properties

At least one set of duplicate QA samples of each aggregate to be used in the Work shall be randomly sampled from lots of 25,000 tonnes or part thereof for physical properties. All materials delivered to the Work shall be included within a lot.

1010.08.02.01 Testing of Physical Properties

The QA laboratory shall carry out testing for each physical property requirement shown in Table 2, as applicable for each QA sample.

1010.08.02.02 Acceptance of Physical Properties

The acceptability of a lot for physical properties may result in payment at full price, payment at a reduced price, or rejection.

A lot shall be deemed to be acceptable for physical properties if all of the test results for the samples of aggregates representing that lot meet the requirements shown in Table 2.

If a tested sample of aggregates representing a lot does not meet all of the requirements shown in Table 2, then a reduced price payment of 20% of the tender price shall be given for that lot for physical properties, as long as the lot is not rejectable and the applicable test results for that sample:

- a) do not exceed the requirement for LS-614 by more than 25% of the specified value.
- b) do not exceed the requirement for LS-618 by more than 10% of the specified value.
- c) do not identify plastic fines within the material, when determined according to LS-631 and acceptance test results for LS-602 are not subject to a payment adjustment on the 75µm sieve.
- d) meet all other physical property requirements of this specification.

Should the test results for any sample of aggregates representing a lot not meet the requirements listed above, then all of the aggregates within that lot shall be considered rejectable and any of those aggregates used in the Work shall be removed at no cost to the Owner.

The reduced price payment for the lot given above shall be in addition to any payment reduction determined according to the Acceptance Based on LS-602 and LS-607 clause for production properties.

Irrespective of the negotiation of a reduced price payment, the warranty provisions of the Contract Documents shall apply.

1010.08.03 Production Properties

All lots for production properties shall be divided into four sublots of approximately equal tonnage and one duplicate QA sample shall be randomly obtained from each subplot.

For each tender item, the Contract Administrator shall estimate the quantities of granular materials obtained from each different source or process. Then, for each of those individual sources or processes, the Contract Administrator shall identify the number and size of each lot to be sampled and tested using the lot schedule shown in Table 1.

In addition, if circumstances such as the closure of the construction season or changes in production or delivery result in a lot not being completed, then the Contractor shall notify the Contract Administrator prior to the first sample is taken within that lot, in order for the Contract Administrator to adjust the subplot sizes equally to accommodate the reduced tonnage. If such notification is not given in time, then acceptance shall be based on the number of sampled sublots that are available for the incomplete lot. All lots shall be deemed to be complete at the end of each calendar year.

1010.08.03.01 Testing of Production Properties

The QA laboratory shall conduct sieve analysis according to LS-602 and determine test results for each sieve designation shown in Table 3. The QA laboratory shall also carry out testing for percent crushed particles according to LS-607, particles with two or more crushed faces according to LS-617, and amount of asphalt coated particles according to LS-621, as applicable.

1010.08.03.02 Acceptance of Production Properties

Test results from each subplot within a lot shall be combined to determine the mean and the range of the lot for each test.

1010.08.03.02.01 Acceptance Based on LS-602 and LS-607

All lot means and ranges for test results carried out according to LS-602 and LS-607, as applicable, shall be computed to one decimal place and reported on the appropriate MTO form by the Contract Administrator, as indicated below:

| | |
|--------------------------------|-----------|
| Granular A | PH-D-1A |
| Granular O | PH-D-1O |
| Granular B, Types I, II or III | PH-D-1B |
| Granular M | PH-D-1M |
| SSM | PH-D-1SSM |

The acceptability of a lot based on LS-602 and LS-607 may result in payment at full price, payment at a reduced price, or rejection.

A complete or incomplete lot shall be deemed to meet the applicable requirements for LS-602 and LS-607, if the mean of the test results for that lot is within the limits shown in Table 3 and the range of the test results for that lot is within the limits shown in Table 5.

Lots that are subject to a total payment adjustment factor of more than 25% in respect of lot mean and range are deemed to be rejected and shall be removed from the Work at no cost to the Owner.

When a complete or incomplete lot does not meet the requirements of LS-602 and LS-607, is not subject to removal, but the Contractor chooses to use the lot or for some reason it cannot be totally excluded from the Work, then at the request of the Contractor, an adjusted payment calculated according to the following formula shall be allowed in lieu of removal:

PAYMENT REDUCTION = lot quantity (tonnes) x item price (\$/tonne) x payment adjustment factor (%)

Where:

The lot quantity shall be expressed in tonnes as determined according to Table 6, and the item price shall be according to one of the following:

- a) The contract price for the items having the tender quantity in tonnes.
- b) \$21.50 per tonne for Granular A, O, and M; \$15.50 per tonne for Granular B Type II; \$15.00 per tonne for Granular B Type I and Type III; and \$8.50 per tonne for SSM where bidding is not by tender quantity such as lump sum Contracts.

In addition, the payment adjustment factor, in percent, shall be equal to the sum of the adjustment points determined as follows:

- a) Adjustment points shall be applied for each 0.1% that the mean gradation falls outside the gradation specification limits for each sieve, according to Table 7.
- b) 0.1 adjustment points shall be applied for each 0.1% that the range exceeds the maximum acceptable range for each sieve.
- c) 0.2 adjustment points shall be applied for Granular A or M for each 0.1% that the lot mean falls below the applicable limits for percent crushed.

The reduced price payment for the lot given above shall be in addition to any payment reduction determined according to the Acceptance of Physical Properties clause.

1010.08.03.02.02 Acceptance Based on LS-617 or LS-621

A lot shall be deemed to meet the applicable requirements of this specification for LS-617 or LS-621, if the mean value of the test results for that lot is within the limits shown in Table 3. When the mean value of the test results for that lot does not meet these requirements, the material shall be considered deficient and managed according to the requirements specified elsewhere in the Contract Documents.

1010.08.04 Referee Testing

The Contractor may invoke referee testing for one or more attributes by submitting a written request to the Contract Administrator within 5 Business Days following notification that the lot does not meet the requirements of this specification.

Referee testing shall be carried out as specified herein and elsewhere in the Contract Documents.

The retained duplicate QA samples for all sublots shall be used for referee testing of the lot.

All referee test results shall replace the respective QA tests for acceptance of the applicable lot and shall be binding on both the Owner and the Contractor.

If a lot is not accepted at full payment based on the referee test results, then the Contractor shall be responsible for the cost of the referee testing of that lot, including the cost of transporting the samples to the referee laboratory at the rates specified elsewhere in the Contract Documents. In all other cases, the Owner shall bear the cost of the referee testing of that lot.

**Table 1
Lot Schedule for Sampling and Testing**

| Quantity for Each Source or Process (tonnes) | Gran A, O, and M | Granular B Type I, B Type II, B Type III, and SSM |
|--|--|---|
| < 1,000 | Sampling and testing may be waived at the discretion of the Contract Administrator | |
| 1,000 - 5,000 | One lot | One lot |
| > 5,000 (Note 1) | 5,000 tonne lots up to 20,000 tonnes, and 10,000 tonne lots thereafter | 10,000 tonne lots up to 20,000 tonnes, and 20,000 tonne lots thereafter |
| Note: 1. When the quantity of granular material is insufficient for a complete lot and is: a) less than one-half the quantity of a complete lot, that quantity shall then be added to the previous lot; or b) greater than or equal to one-half the quantity of a complete lot, then that quantity shall form its own lot. | | |

**Table 2
Physical Property Requirements**

| Laboratory Test | MTO Test Number | Granular | | | | | Select Subgrade Material |
|---|-----------------|------------------|-------------------|---------|----|----|--------------------------|
| | | A | B | | M | O | |
| | | | Type I / Type III | Type II | | | |
| Unconfined Freeze-Thaw, % maximum loss | LS-614 | - | - | - | - | 15 | - |
| Micro-Deval Abrasion (Coarse Aggregate), % maximum loss | LS-618 | 25 | 30 (Note 1) | 30 | 25 | 21 | 30 (Note 1) |
| Micro-Deval Abrasion (Fine Aggregate), % maximum loss | LS-619 | 30 | 35 | 35 | 30 | 25 | - |
| Amount of Contamination | LS-630 | (Note 2) | | | | | |
| Plastic Fines | LS-631 | NP (Non-Plastic) | | | | | |
| Determination of Permeability, k | LS-709 | (Note 3) | | | | | |

Notes:

- The coarse aggregate micro-Deval abrasion loss test requirement shall be waived if the material has more than 80% passing the 4.75 mm sieve.
- Granular A, B Type I, B Type III, or M may contain up to 15% by mass crushed glass or ceramic material or both. Granular A, O, B Type I, B Type III, and M shall not contain more than 1.0% by mass of any combination of wood, clay brick, gypsum, gypsum wall board, or plaster. Granular B Type II and SSM shall not contain more than 0.1% by mass of wood.
- For materials north of the French/Mattawa Rivers only, the coefficient of permeability, *k* shall be greater than 1.0×10^{-4} cm/s or alternatively, when past field experience has demonstrated satisfactory performance. Prior data demonstrating compliance with this requirement for *k* shall be acceptable provided that such testing has been done within 5 years of the material being used and field performance has continually been shown to be satisfactory.

**Table 3
Production Requirements**

| Lab Test | MTO Test Number | Granular | | | | | SSM | |
|--|-------------------|------------------------------------|-----------------------------|-----------|-----------------------------|---------------------------------|--------------|----------|
| | | A | B | | | M | | O |
| Sieve Analysis, % passing | LS-602 (sieve) | | Type I (Note 2) | Type II | Type III (Note 2) | | | |
| | 150 mm | - | 100 | - | 100 | - | - | 100 |
| | 106 mm | - | - | 100 | - | - | - | - |
| | 37.5 mm | - | - | - | - | - | 100 | - |
| | 28.5 mm | 100 | 50.0-100 | 50.0-100 | 50.0-100 | - | 95.0-100 | 50.0-100 |
| | 19.0 mm | 85.0-100 (87.0-100) Note 3 | - | - | - | 100 | 80.0-95.0 | - |
| | 13.2 mm | 65.0-90.0 (75.0-95.0) Note 3 | - | - | - | 75.0-95.0 | 60.0-80.0 | - |
| | 9.5 mm | 50.0-73.0 (60.0-83.0) Note 3 | - | - | 32.0-100 | 55.0-80.0 | 50.0-70.0 | - |
| | 4.75 mm | 35.0-55.0 (40.0-60.0) Note 3 | 20.0-100 | 20.0-55.0 | 20.0-90.0 | 35.0-55.0 | 20.0-45.0 | 20.0-100 |
| | 1.18 mm | 15.0-40.0 | 10.0-100 | 10.0-40.0 | 10.0-60.0 | 15.0-40.0 | 0-15.0 | 10.0-100 |
| | 300 µm | 5.0-22.0 | 2.0-65.0 | 5.0-22.0 | 2.0-35.0 | 5.0-22.0 | - | 5.0-95.0 |
| | 150 µm | - | - | - | - | - | - | 2.0-65.0 |
| | 75 µm | 2.0-8.0 (2.0-10.0) Note 4 | 0-8.0 (0-10.0) Note 4 | 0-10.0 | 0-8.0 (0-10.0) Note 4 | 2.0-8.0 (2.0-10.0) Note 4 | 0-5.0 | 0-25.0 |
| Percent Crushed Particles, % minimum | LS-807 | 60 | - | 100 | - | 60 | 100 | - |
| 2 or more Crushed Faces, % minimum | LS-617 | - | - | - | - | - | 85 Note 5 | - |
| Asphalt Coated Particles, Coarse Aggregates, % maximum | LS-621 | 30 | 30 | 0 | 30 | 30 | 0 | 0 |

Notes:

1. When Granular B is used for granular backfill for pipe subdrains, 100% of the material shall pass the 37.5 mm sieve.
2. When RAP is blended with Granular B Type I or Type III, 100% of the RAP shall pass the 75 mm sieve. Conditions in Note 1 supersede this requirement.
3. When the aggregate is obtained from an iron blast furnace slag source.
4. When the aggregate is obtained from a quarry or blast furnace slag or nickel slag source.
5. When Granular O is produced from boulders, cobbles, or gravel retained on the 50 mm sieve.

**Table 4
Sample Size**

| Material | Minimum Mass of Field Samples, kg (Note 1) |
|---|--|
| Granular O, A, M; Granular B, SSM (100% passing 26.5 mm sieve) | 25 |
| Granular B, SSM | 50 |

Notes:

- Individual sample containers shall hold no more than 30 kg of aggregate. When more than 30 kg is required, additional sample containers shall be used.

**Table 5
Range Requirements For Gradation (LS-602)**

| MTO Sieve | Maximum Acceptable Range | | | | | | |
|-----------|--------------------------|----------|-----------|------------|------|------|------|
| | Granular | | | | | | SSM |
| | A | B Type I | B Type II | B Type III | M | O | |
| 150 mm | - | 1 | - | 1 | - | - | 1 |
| 106 mm | - | - | 1 | - | - | - | - |
| 37.5 mm | - | - | - | - | - | 1 | - |
| 26.5 mm | 1 | - | 30.0 | - | - | 5.0 | - |
| 19.0 mm | 8.0 | - | - | - | 1 | 8.0 | - |
| 13.2 mm | 20.0 | - | - | - | 16.0 | 17.0 | - |
| 9.5 mm | 20.0 | - | - | - | 18.0 | 17.0 | - |
| 4.75 mm | 18.0 | - | 22.0 | - | 18.0 | 18.0 | - |
| 1.18 mm | 18.0 | - | 18.0 | - | 18.0 | 12.0 | - |
| 300 µm | 12.0 | 50.0 | 12.0 | 25.0 | 12.0 | - | - |
| 75 µm | 5.0 | 7.0 | 5.0 | 7.0 | 5.0 | 4.0 | 15.0 |

**Table 6
Lot Quantity Determinations for Adjusted Payments**

| Item | Road or Delivery Samples |
|---|---|
| Items having the tender quantity in tonnes. | The quantity measured for payment by weighing. |
| All other items. | The weighed quantity when available; otherwise the theoretical quantity calculated by the Contract Administrator using a conversion factor of 2.0 tonnes per cubic metre. |

**Table 7
Adjustment Points**

| MTO Sieve Designation | Adjustment Points Per 0.1% Deviation from Specified Limit | | | | |
|------------------------------|--|-------------------|-------------------|-------------------|---------------------------------|
| | Granular A | Granular B | Granular M | Granular O | Select Subgrade Material |
| 150 mm | - | 0.1 (Note 1) | - | - | 0.1 |
| 106.5 mm | - | 0.1 (Note 2) | - | - | |
| 37.5 mm | - | - | - | 0.1 | - |
| 26.5 mm | 0.1 | 0.1 | - | 0.1 | 0.1 |
| 19.0 mm | 0.1 | - | 0.1 | 0.1 | - |
| 13.2 mm | 0.1 | - | 0.1 | 0.1 | - |
| 9.5 mm | 0.1 | - | 0.1 | 0.1 | - |
| 4.75 mm | Excess Passing 0.5 / Insufficient Passing 0.2 | | | | 0.1 |
| 1.18 mm | 0.1 | 0.1 | 0.1 | 0.1 | 0.1 |
| 300 µm | 0.1 | 0.1 | 0.1 | - | 0.1 |
| 150 µm | - | - | - | - | 0.1 |
| 75 µm | 1.0 | 1.0 | 1.0 | 1.0 | 0.5 |

Notes:

1. Granular B Type I and Type III only.
2. Granular B Type II only.

**Appendix 1010-A, April 2013
FOR USE WHILE DESIGNING MUNICIPAL CONTRACTS**

Note: This is a non-mandatory Commentary Appendix intended to provide information to a designer, during the design stage of a contract, on the use of the OPS specification in a municipal contract. This appendix does not form part of the standard specification. Actions and considerations discussed in this appendix are for information purposes only and do not supersede an Owner's design decisions and methodology.

Designer Action/Considerations

No information provided here.

Related Ontario Provincial Standard Drawings

No information provided here.